



Working with Athletic Department Support Staff & Volunteers

2024 NADC
Austin, TX



Eric Albright, CMAA
Athletic Administrator/Assistant Principal
Midland High School
Midland, MI

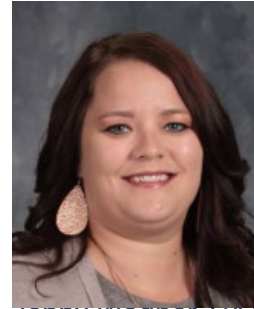


Jenny Wagner, CAA
Athletic Administrator/Assistant Principal
Centennial Public School
Utica, NE

Introductions



Eric Albright, CMAA
Athletic Administrator/Assistant Principal
Midland High School
Midland, MI



Jenny Wagner, CAA
Athletic Administrator/Assistant Principal
Centennial Public School
Utica, NE

jenny.wagner@centennialbroncos.org



Session Topics

- Recruitment & Retention
- Incentives & Ownership
- Duties & Expectations
- Student Groups
- Communication
- Training & Development





Recruitment & Retention

- Recruit teachers, support staff, students, parents, alumni, community members, etc.
- Coaches give input on workers

[Event worker sign-up sheet](#)

CENTENNIAL HIGH SCHOOL
WE'RE HIRING
JOIN OUR TEAM

APPLY NOW

- Varsity Basketball Announcer
- Varsity Shot Clock Operator

CONTACT MRS. WAGNER
jenny.wagnerecentennialbrancos.org

The poster features a background image of a basketball game in progress on a gymnasium floor. The word 'Broncos' is visible on the court floor. The design includes blue and black diagonal accents in the corners.



Recruitment & Retention

Build Your Culture with Coaches

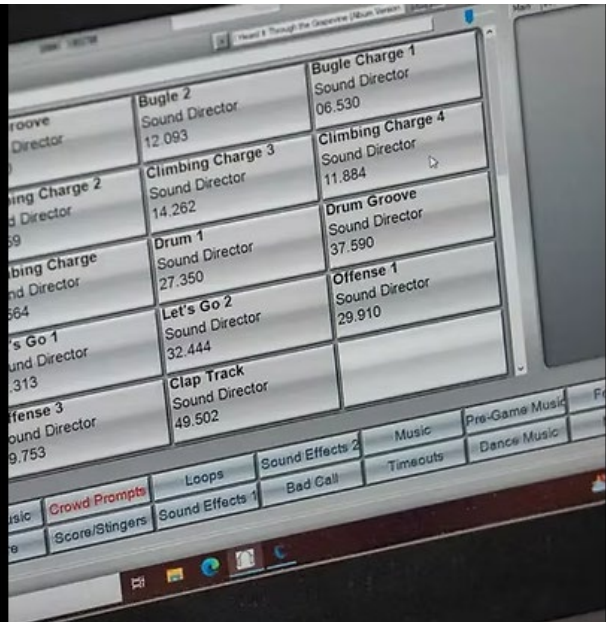


Include Parents = They Attend Anyway





Recruitment & Retention



neptune Custom Music Solution

Last Connected 10/30/2023 12:56 PM

Download Completed

Refresh

Specialty Categories

- SFX
- Short Clips
- Crowd Noise
- Special Messages
- School Fight Songs
- Specialty Songs
- National Anthems - Worldwide
- Holiday Music

On Demand

GameTime High Scho...

Radio Mode On Demand Mode

Now Playing

Song: N/A
Artist: N/A
Length: N/A

Up Next

Song: N/A
Artist: N/A
Length: N/A

Custom Libraries Music Genres On Demand Playlist Hot Keys Specialty Categories Walkup Music Library

Search by name/artist

250 to 300	3 Best Friends-Zach Galifianakis	ADDAMS FAMILY with vocals	Angry Dog Growl	Are You Watching Pompey Scu...
SFX 00:30	SFX 00:13	SFX 01:41	SFX 00:01	SFX Southampton FanCharts 00:28
AUTHORITY SONG	AWESOME TONIGHT BABY WIT...	AWOLNATION_Run	BACKING UP BEEPS	BAD
SFX 01:22	SFX 00:03	SFX 00:11	SFX 00:10	SFX 01:00
Bad Day - Daniel Powter	Bear Growl 1	Bear Growl 2	BEEN TO SHOW	BEVERLY HILLS COP
SFX 00:13	SFX 00:14	SFX 00:17	SFX 01:14	SFX 03:00
Big Club-SFX SOUTHAMPTON	Big Dog Growl and Pant	Billy Sharp-SFX SOUTHAMPT...	BOAT FOG HORN	Bong sfx McMurry
SFX Southampton FanCharts 00:31	SFX 00:08	SFX Southampton FanCharts 00:21	SFX 00:06	TCBF0280 00:04
BOSTON BRUINS GOAL HORN	BREAKING GLASS	BREAKING GLASS 2	BUFFALO SABRES GOAL HORN	Buzzer_Arena
SFX 00:07	SFX 00:02	SFX 00:02	SFX 00:32	SFX 00:08
Bye Bye Pompey-SFX SOUTH...	Calgary Flames Goal Horn	CASH REGISTER BELL	Che Cha Slide Just Clap Your H...	Chain Pull
SFX Southampton FanCharts 00:25	SFX 00:31	SFX Sound Effect 00:03	DJ Casper 00:08	SFX 00:05
Chain Pull	CHARGE	CHARGE LARGE STADIUM OR...	CHARGE ORGAN	Charge-RONNIE NEWMAN SFX
SFX 00:05	SFX 00:13	SFX jock jams 00:05	SFX 00:13	SFX 00:11



Incentives & Ownership

Lens of Hospitality

Front Porch of Athletics

Include Your “Mary” in your culture

Swag

Language

Team Building

Celebrations & Recognitions





Incentives & Ownership

- Appreciation
 - Event Passes
 - Gear
 - Meals
 - Gift Certificates
 - Incentive for students - volunteer hours, food, etc.
 - Thank You Notes
 - Awards
 - Social Events
 - Public Recognition - Social Media, Website, Newsletters, etc.
- Concessions Groups & Concessions Manager
- Give coaches and workers input on decisions & tasks



Incentives & Ownership

CENTENNIAL PUBLIC SCHOOL

Thank you Support Staff
We Appreciate you!

Paraeducators

A huge shoutout to our incredible paraeducators! Your hard work, dedication, and support play a vital role in our students' success. We appreciate everything you do!

Secretaries

A huge shoutout to all our amazing school secretaries! Your hard work keeps our schools running smoothly. Thank you for being the backbone of our education system!

Food Services

Let's give a big round of applause to our incredible school food service ladies! Your hard work ensures our students receive delicious and nutritious meals every day.

Bus Drivers

Let's give a big round of applause to our incredible school bus drivers! Your dedication and care ensure our students arrive safely every day.

Custodians

A huge THANK YOU to our incredible custodians! Your dedication and hard work ensure our school is a clean and welcoming place for everyone.



EPIC 2.0 KNIT JACKET
WOMEN'S XS-3XL \$58⁹⁹ REG. PRICE

STOCK COLORS: Black, Anthracite Grey, Navy, Royal, Scarlet, Neon Stock Colors
Dark Green, Purple, Cardinal, Dark Maroon

BSN PRICE
\$51 MIN 6
LIMITED TO ONE PER PERSON PER YEAR

EPIC 2.0 KNIT PANT
WOMEN'S XS-3XL \$20⁹⁹ 148⁹⁹ REG. PRICE

STOCK COLORS: Black, Anthracite Grey, Navy, Scarlet, Neon Stock Colors
Dark Green, Purple, Cardinal, Dark Maroon

BSN PRICE
\$34 REGULAR



BRONCO PRIDE COUPON

This coupon is awarded to _____

Redeem this coupon at the Concession stand for \$5.00

*Coupon must be used during the 2024/2025 Basketball/Wrestling Season.

THANKS FOR SHOWING SUCH AWESOME BRONCO PRIDE!



Duties & Expectations

- Coaches Checklist
- [Volunteer Coaches Form](#)

I'M READY

FINALFORMS 2024 ATHLETIC DIRECTOR READINESS CHECKLIST

Our athletic department is prepared for success:

<ul style="list-style-type: none"> — Coach Compliance <ul style="list-style-type: none"> — New hires, re-hires, extensions — Background checks — Department handbook and policies — State athletic association policies — Emergency medical info and contacts — Coach Certifications <ul style="list-style-type: none"> — School district requirements — State requirements — NFHS / State courses — Athlete Eligibility <ul style="list-style-type: none"> — State requirements — Transfer requirements — Grades and course requirements — Athlete Clearances <ul style="list-style-type: none"> — Forms (state, district, department) — Physicals — Concussion and/or cardiac tests — Coach, Parent, and Athlete Policies <ul style="list-style-type: none"> — Substance policy (drug, alcohol, tobacco, etc.) — Social media policy — Hazing policy — Attendance policies — Code of conduct — Parent/Community Communication <ul style="list-style-type: none"> — Preseason information and expectations — Fan/Parent behavior policies 	<ul style="list-style-type: none"> — Facilities Review <ul style="list-style-type: none"> — Inspections — Cleaning and sanitization — Maintenance requests — AED battery check — Inventory Control <ul style="list-style-type: none"> — Assignment procedure — Collection policies and penalties — Uniform and equipment orders — Emergency Procedures <ul style="list-style-type: none"> — On and Off-campus protocol — Communication standards — State Compliance Requirements <ul style="list-style-type: none"> — State membership forms — Participation / Title IX reports — Tournament entry forms — Team Communication Rules <ul style="list-style-type: none"> — Acceptable/Prohibited apps — Monitoring and public records — Awards and Standards <ul style="list-style-type: none"> — Available awards — Lettering standards — List of exceptions — Accessible Resources <ul style="list-style-type: none"> — Return-to-Play Processes — Mental Health Hotlines and Contacts
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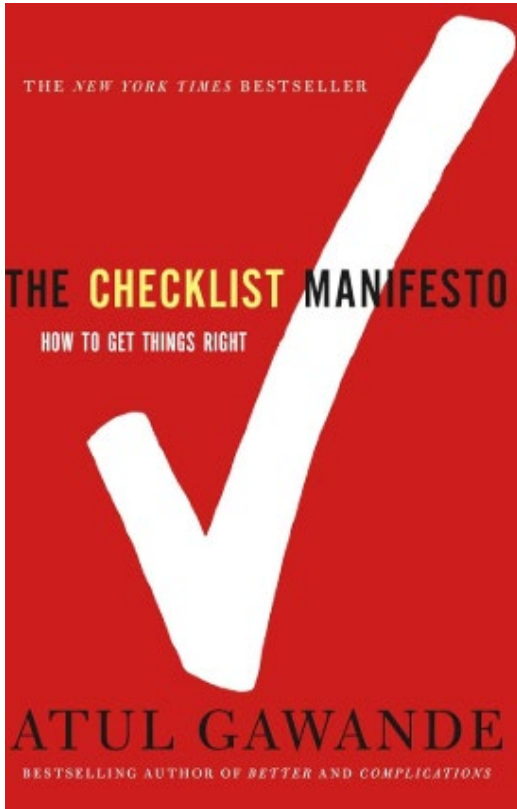
ELIGIBLE ATHLETES. CONNECTED COACHES. PROTECTED ADS.

FinalForms is the largest and fastest growing online registration platform in the USA.

www.finalforms.com



Duties & Expectations



- Game Day Set-Up Checklist
 - [Bound](#)
 - [NFHS Article 2016](#)
- Facility & Venue Specificity
 - Make your own checklist
 - Have someone record your pregame movements



Student Groups

- Social Media Managers
- Event Set-Up
- Concessions
- Students to Utilize
 - Student-Athletes
 - Clubs
 - Leadership Groups
 - Digital Media Students

CENTENNIAL HIGH SCHOOL

GIVES STUDENTS EXPERIENCE IN THE FIELD

We are excited to offer your business an opportunity to showcase your school and community support while taking advantage of prime advertising during every game. But your support goes beyond game night. Your sponsorship also contributes to:

Design and multimedia students have the opportunity to produce videos, create animations, and develop graphics and advertisements for the entire audience to see. They can operate cameras, run instant replays and even run the display board!

This is valuable experience for our students, because we use the same equipment that can be found in colleges and professional facilities across the nation.

Our students and their families will thank you!

Designs (174)

Created by you or your team



01

Basketball

Social Media



02

Copy of Centennial Broncos Basket...

Social Media



03

Centennial Basketball

Instagram Post



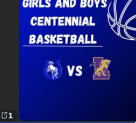
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Centennial Broncos Basketball

Social Media



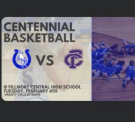
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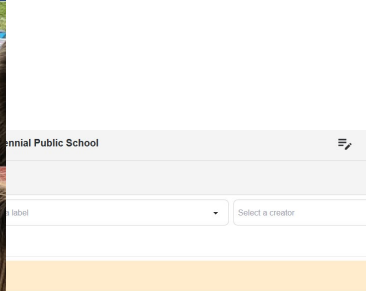
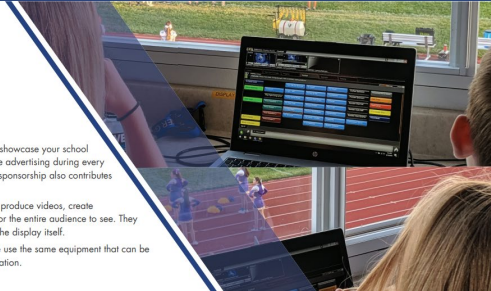
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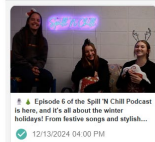


Pending



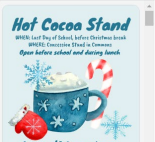
It's game day! Bronco Wrestling is off to the Sutton Duals! Let's rally behind our team and show them out...
12/10/2024 03:42 PM
Moderators
Centennial Public School

Approved



Episode 6 of the Split 'N Chill Podcast is here, and it's all about the winter holidays! From festive songs and skits...
12/13/2024 04:00 PM
Centennial Public School
Centennial Public School

Published

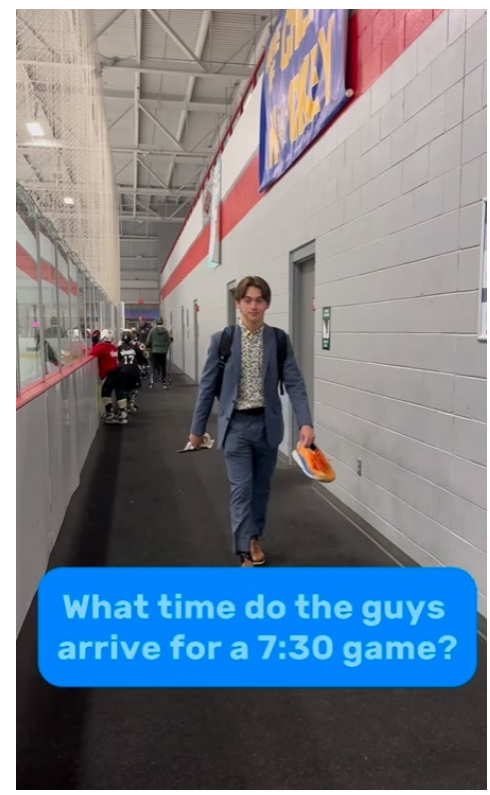


Hot Cocoa Stand
It's the season of cozy drinks and warm blankets. Open before school and during lunch.
Pricing: \$2 for regular cup \$2.50 with marshmallows \$3 cents for any other toppings
Warm up your winter! Join the Yearbook Staff for a hot cocoa fundraiser at the HS concession stand...
12/13/2024 02:57 PM



Student Groups

Social Media = [Instagram](#)





Communication

- Regular updates & reminders
 - [Weekly Updates](#)
- [Gameday Communication](#)
- Key points for workers

16 Minute Warm-Up

Sound Horn:

16 Minutes

11 Minutes

6 Minutes

1 Minute

11 Minute Warm-Up

Sound Horn:

11 Minutes

9 Minutes

5 Minutes

1 Minute

SHOT CLOCK TIPS

When TO RESET shot clock to 35 seconds: BASIC RULES

- After a basket is scored. When the ball is thrown in with FULL CONTROL the shot clock starts.
- Change of possession with FULL CONTROL
- Jump ball, possession to defense
- Single personal foul or single technical foul
- On an offensive rebound
- Ball hits rim and defense rebounds

When NOT to RESET shot clock to 35 seconds:

- No change of possession on loose ball (or control)
- Jump ball possession that stays with the offense
- Tipped ball with no possession change
- Air ball or ball does not touch rim or phlange
- When a pass or anything that is not a try touches the rim
- ****Reset to 20 seconds when ball is kicked****



Communication – Event Staff

Assign Workers

Name Type All Filter

<input type="checkbox"/>	Name	Distance	Rate	Type	Assign
<input type="checkbox"/>	Baum, Bill	0 mi	\$ <input type="text"/>	<input type="text"/>	Assign
<input type="checkbox"/>	Broemer, Brian	0 mi	\$ <input type="text"/>	<input type="text"/>	Assign
<input type="checkbox"/>	Churchfield, Sarah	14 mi	\$ <input type="text"/>	<input type="text"/>	Assign
<input type="checkbox"/>	Dalton, Patrick	29 mi	\$ <input type="text"/>	<input type="text"/>	Assign
<input type="checkbox"/>	Dodick, Kevin	0 mi	\$ <input type="text"/>	<input type="text"/>	Assign
<input type="checkbox"/>	Donovan, Lisa	0 mi	\$ <input type="text"/>	<input type="text"/>	Assign

Assign All Cancel



Ice Hockey

Wednesday, December 11th, 2024



Big Rapids Cardinals

@



Event Staff

Admin – Jake Maloney, Matt Wenzell

Tickets - Carol Jackson, Abbie Finch

PA – Kroll

Sound – Spaulding

Scorer – Bishop

H Penalty – Nieto

V Penalty – Hanley

Rink
This contest will be held on the Park Place Homes Rink (Olympic-size sheet)

Pre Game
Teams will warm up on clean ice immediately followed by introductions and national anthem. Ice will not be cleaned prior to drop of the puck at approximately 7:25.

Note: All hockey contests are held at Midland Civic Arena
405 Fast Ice Drive Midland, MI 48642

Mike Szczygiel
Assistant Athletic Director
(989) 850-2823 – mobile
servinkim@midlandps.org

Steve Witt
Hockey – Head Coach
(989) 859-3424 – mobile
steve.witt@bcglobal.net

Mary Miller
Athletic Training Coordinator
989-295-2553 – mobile
www.midlandathletics.com
athletic website: www.chemics.net
twitter @midlandchemics

Event Staff

Admin – Jake Maloney, Matt Wenzell

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MHSAA Game Officials

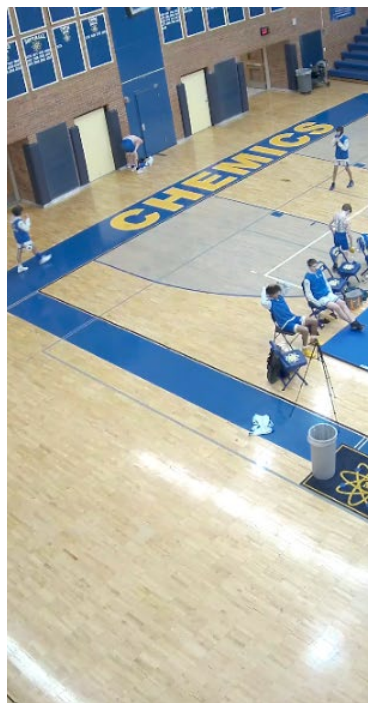
Referee – Drew Grzegorzczak

Ref/Lines – Ian Bever

Linesman- Kyle Smith



Communication – Set Up Guide





Training & Development

MHSAA – ATHLETIC EVENT VOLUNTEER STAFF TRAINING

Ensuring the safety and security of student athletes, staff, and spectators at athletic contests is critical. This module provides information on game day protocols and best practices for athletic event volunteers.

Please click below to start the course.



Midland
DAILY NEWS

e-Edition

Stadium evacuation drill to be held Aug. 29 after Midland High football opener

Questions?



Thank You!



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albrightet@midlandps.org



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